MINUTES OF THE HUNTSVILLE TOWN PLANNING COMMISSION MEETING

MEETING DATE: June 25th, 2024

PLACE:

Ogden Valley Library

131 S 7400 E, Huntsville Utah

TIME:

6:30 p.m.

NAME	TITLE	STATUS		
Allen Endicott	Chairman	Present		
Steve Songer	Planning Commissioner	Present		
Jeff Larsen	Planning Commissioner	Excused		
Liz Poulter	Planning Commissioner	Present		
Suzanne Ferre	Planning Commissioner	Present		
Amanda Hessenauer	Alt Planning Commissioner	Excused		
Sandy Hunter	TC Liaison	Present		
Beckki Endicott	Town Clerk	Present		
Bill Morris	Town Attorney	Excused		

Citizens: Tyler Gessel, Roy and Nancy Hales, Mike Workman, Greg Schlenker

1-Roll call: Chairman Endicott welcomed all who are attending the meeting.

2-Discussion and/or action on Land Use Permit Schlenker residence; porch addition, 554 S. 7700 E, Parcel #24018007 (See attachment #1)

Mr. Schlenker was there to speak on behalf of his porch addition. He stated it's approx. 200 sq feet. The plan shows it is within the set backs per town code.

PCM Songer motioned to approve the Land Use Permit Schlenker residence; porch addition, 554 S. 7700 E, Parcel #24018007. PCM Ferre seconded the motion. All votes Aye. Motion passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Steve Songer
	Commissioner Liz Poulter
	Commissioner Suzanne Ferre
NAYS:	

3- Discussion and/or action Land Use Permit for Sorensen; new home build, 469 S 7500 E, Parcel #240150017 (See attachment #2)

Mr. Sorensen was not available to attend the meeting. Beckki spoke on behalf of the project. There has been a Land Use Permit approved for this project previous, but since it has been over a year, the permit needs to be re-approved. The PC looked at all the setbacks. All setbacks are per code.

PCM Poulter motioned to approve renewal of Land Use Land Use Permit for Sorensen; new home build, 469 S 7500 E, Parcel #240150017. PCM Songer seconds the motion. All votes Aye, Motions passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Steve Songer
	Commissioner Liz Poulter
	Commissioner Suzanne Ferre
NAYS:	

4-Discussion and/or action on Land Use Permit for Hales; new home build, 7256 E 100 S, Parcel #240150017 (See attachment #3)

Roy and Nancy Hales as well as their contractor Tyler were present to speak for this project. There is an existing home on this property that will be <u>demolished</u>. Tyler stated they are going through the State process to get the demo approved.

This lot is a nonconforming lot due to frontage. But it is a considered legally buildable lot. The Hales stated that they wish to modify the site plan as submitted and shift the boundary of the home to the 10 foot set back on the east side. The PC questioned the height, and specified that there is a 35 foot height limitation.

Beckki stated that adjusting the site plan is a significant change and a new site plan will need to be submitted and attached to the Land Use Permit.

PCM Ferre motioned to approve the Land Use Permit for Hales; new home build, 7256 E 100 S, Parcel #240150017, with the modifications discussed in the meeting. PCM Songer seconded the motion. All votes Aye. Motion passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Steve Songer
	Commissioner Liz Poulter
	Commissioner Suzanne Ferre
NAYS:	

5- Discussion and/or action on Land Use Permit for Larsen; new home build, 335 N. 6700 E, Parcel # 201850002 (See Attachment #4)

Mike Workman is the contractor representing this homeowner. The PC reviewed the setbacks. The PC discussed the rock retaining wall in the rear of the house. As long as there is no foundation/footings in the 10 foot setback it is allowable.

The height was discussed, the PC restated that 35 feet was the max allowable height.

Chairman Endicott motioned to approve the Land Use Permit for Larsen; new home build, 335 N. 6700 E, Parcel # 201850002. PCM Songer seconded the motion. All votes Aye. Motion passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott Commissioner Steve Songer Commissioner Liz Poulter Commissioner Suzanne Ferre
NAYS:	

6-Discussion and/ or action on Land use Permit for Loffler: garage, 155 S 7500 E, Parcel # 240160021.

Steve Songer spoke on behalf of this project. Steve mentioned that the resident decided to build a structure under 200 ft and no longer needs a Land Use Permit.

Chairman Endicott motioned to table the Land Use Permit for Loffler: garage, 155 S 7500 E, Parcel # 240160021. PCM Ferre seconded the motion. All Votes Aye. Motion Passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Steve Songer
	Commissioner Liz Poulter
[Commissioner Suzanne Ferre
NAYS:	

5-Discussion and/or action on Land Use Permit for Rod Layton; Shop repair/ replacement. 7562 E 400 S, Parcel # 240100007. (See Attachment #5)

Rod Layton was present to speak for this project. He is not currently asking for a Land Use Permit but has some questions about his project. He stated his setback to the North is about 2 feet to the neighboring property. He would like to remove the existing structure, an old chicken coop, and keep the existing pad as well as extend the pad to make it close to 24 x35.

The PC reviewed the code on non-complying structures. There was discussion on whether this building would be considered in compliance with code. The PC was in agreement that as long as the additional concrete work was out of the setback there would not be an issue.

PCM Poulter motioned to recommend approval of the Land Use Permit_Rod Layton; Shop repair/replacement. 7562 E 400 S, Parcel # 240100007. PCM Songer seconded the motion. All votes Aye. Motion passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Steve Songer
	Commissioner Liz Poulter
	Commissioner Suzanne Ferre
NAYS:	

8- Sandy's TC Updates

Sandy commented on the property owned by the Summit Group down by the point. Summit group is making some smaller changes at this time to update the property to a usable state through the summer.

There is currently a new proposal for the green waste facility. The company is proposing an agreement with the Town to re-use the green waste, and the town would be able to stop burning. Liz was concerned about the proposal as well as the zoning of the property. The Town Council is interested in the proposal.

Beckki is working on Title 14, the traffic code.

The issue with 7700 E is still an ongoing issue. A committee meet on sight today to look at the road and determine the width of the road to be dedicated.

9-Public Comment. There were none.

<u>10-Chairman's Remarks</u>. Chairman Endicott mentioned the review of Title 15. The PC should plan on presenting their sections at the August meeting.

11-Motion to adjourn.

PCM Poulter made a motion to adjourn the meeting. PCM Songer seconded the motion. All votes Aye. Motion Passes.

Meeting is adjourned at 7:54 p.m.

Shannon Smith, Clerk

MINUTES OF THE HUNTSVILLE TOWN PLANNING COMMISSION MEETING

MEETING DATE: May 23th, 2024

PLACE:

Ogden Valley Library

131 S 7400 E, Huntsville Utah

TIME:

6:30 p.m.

NAME	TITLE	STATUS		
Allen Endicott	Chairman	Present		
Steve Songer	Planning Commissioner	Excused		
Jeff Larsen	Planning Commissioner	Excused		
Liz Poulter	Planning Commissioner	Present		
Suzanne Ferre	Planning Commissioner	Excused		
Amanda Hessenauer	Alt Planning Commissioner	Present		
Sandy Hunter	TC Liaison	Excused		
Shannon Smith	Town Clerk	Present		
Bill Morris	Town Attorney	Excused		

Citizens: Travis Rumsey

1-Roll call: Chairman Endicott welcomed all who are attending the ineeting.

2-Approval of minutes for Planning Commission meeting April 24th 2024. (See Attachment #1)

PCM Hessenauer motioned to approve the amended minutes from April 24th 2024. PCM Poulter seconded the motion. All votes Aye. Motion passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott
	Commissioner Liz Poulter
	Alt Commissioner Hessenauer
NAYS:	

3-Discussion and/ or action on Land use Permit for Weil Pole Barn, 663 S. 7700 E., Parcel #240180032 (See Attachment #2)

PC Poulter commented on this project as the Weils's are her next-door neighbors. She stated the Height set to be 20 ft, set backs look good and the structure is though to be about 24x24 ft. No electrical or water at this time.

PCM Poulter motioned to approve Land Use Permit for Weil Pole Barn, 663 S. 7700 E.,

Parcel #240180032. PCC Endicott seconds the motion. All votes Aye, Motions passes. Votes are reflected below.

VOTES:	
AYES:	Chairman Endicott Commissioner Liz Poulter Alt Commissioner Hessenauer
NAYS:	

4-Discussion on initial review of Huntsville Town Subdivision Code (See Attachment #3)

PC Poulter had a question about the 3 cycles listed. Shannon will get clarification on this from the Hansen group. It was discussed whether the town should still have major and minor subdivision processes. The PC agreed that they prefer the 2 step process for subdivision, going through the preliminary and final review process.

5-Discussion on new roof, Liz Poulter

PC Poulter is wanting to replace her roof. Her concern is that she is insure of her front property line. She wants to make sure her eves will be allowable. It is the opinion of the PC that according to her estimates her eves will be allowable within the code. As up to 18" is allowed to overhang into the setback.

6-Public Comment. There were none.

<u>7-Chairman's Remarks</u>. Chairman Endicott mentioned the project of reviewing title 15. There are still inconsistencies in the code the PC needs to be aware and make note to make appropriate changes.

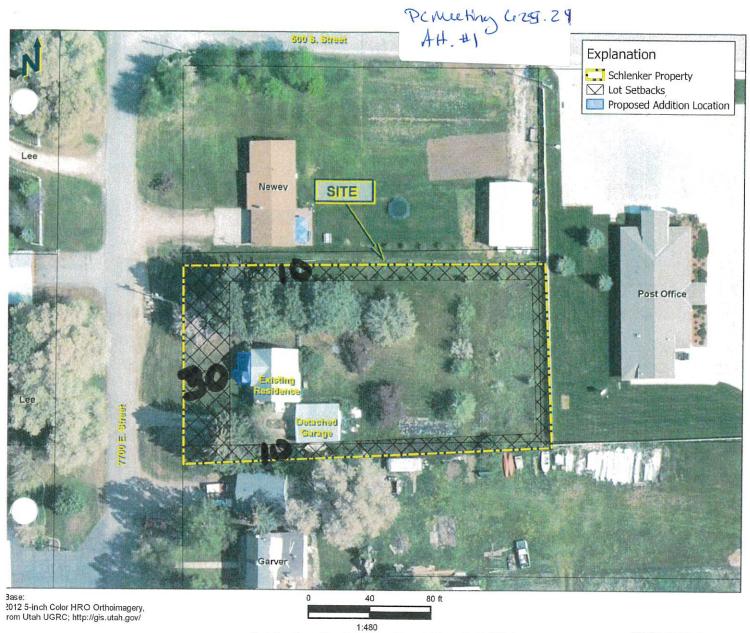
8-Motion to adjourn.

Shannon Smith, Clerk

PCM Hessenauer made a motion to adjourn the meeting. PCM Poulter seconded the motion. All votes Aye. Motion Passes.

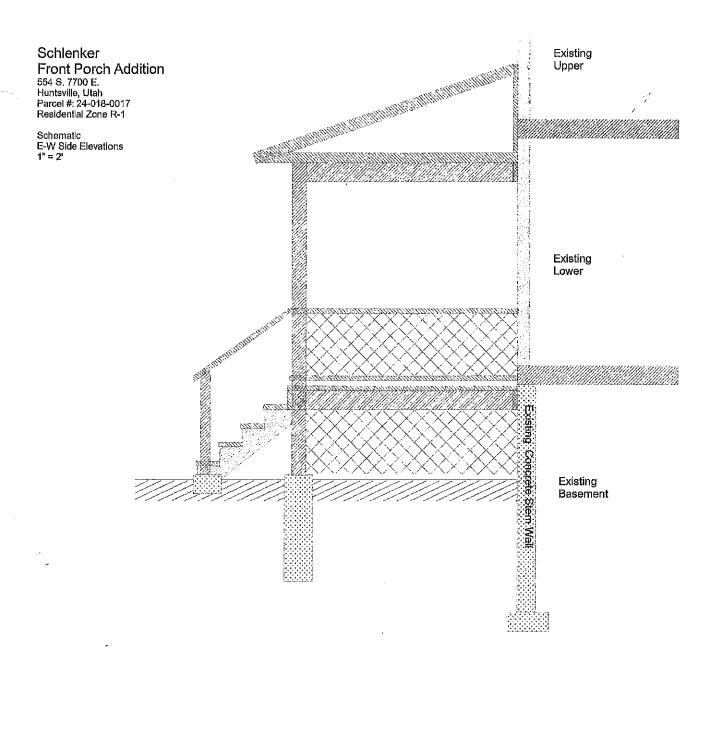
) RAFT to Approve Next neety

Meeting is adjourned at 6:58 p.m.



Schlenker Residence Front Porch Addition
554 South 7700 East Street, Huntsville, Utah
Parcel #: 24-018-0017, Residential Zone R-1

FIGURE 1 Land Use Site Plan







Huntsville Town Building Inspection 7309 E. 200 S. P.O. Box 267, Huntsville, UT 84317

267, Huntsville, UT 84317
(801) 745-3420

Huntsville Planning Commission Chairman

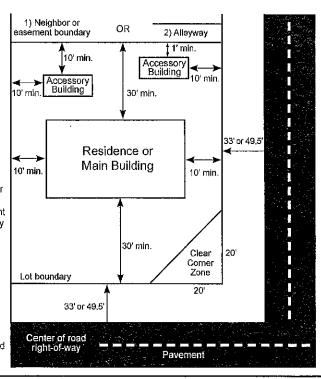
Property Owner Signature

Property Owner Signature

Neighbor or Basement Boundary

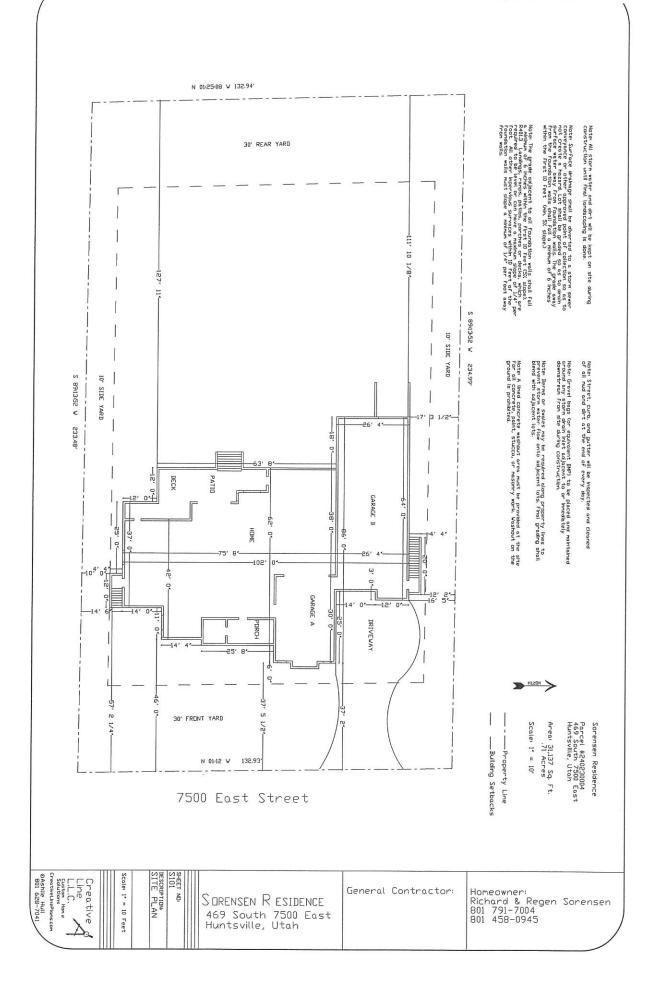
"By signing this form, the applicant agrees that they understand that the Huntsville Town R-1 zone, which their lot is zoned, only allows for one single family dwelling on the lot. The applicant also agrees that they understand that if any changes to their site plan are made after the Land Use Permit is issued, that those changes must be approved by the Planning Commission."

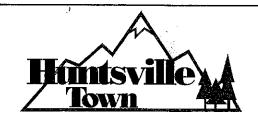
- Minimum lot size = 0.75 acre (32,670 sq. ft.)
- Minimum width = 130 feet (120 feet if bounded by an alleyway



Huntsville Town Residential Zone Setbacks

Permening 6.25.24 Ht. # 2





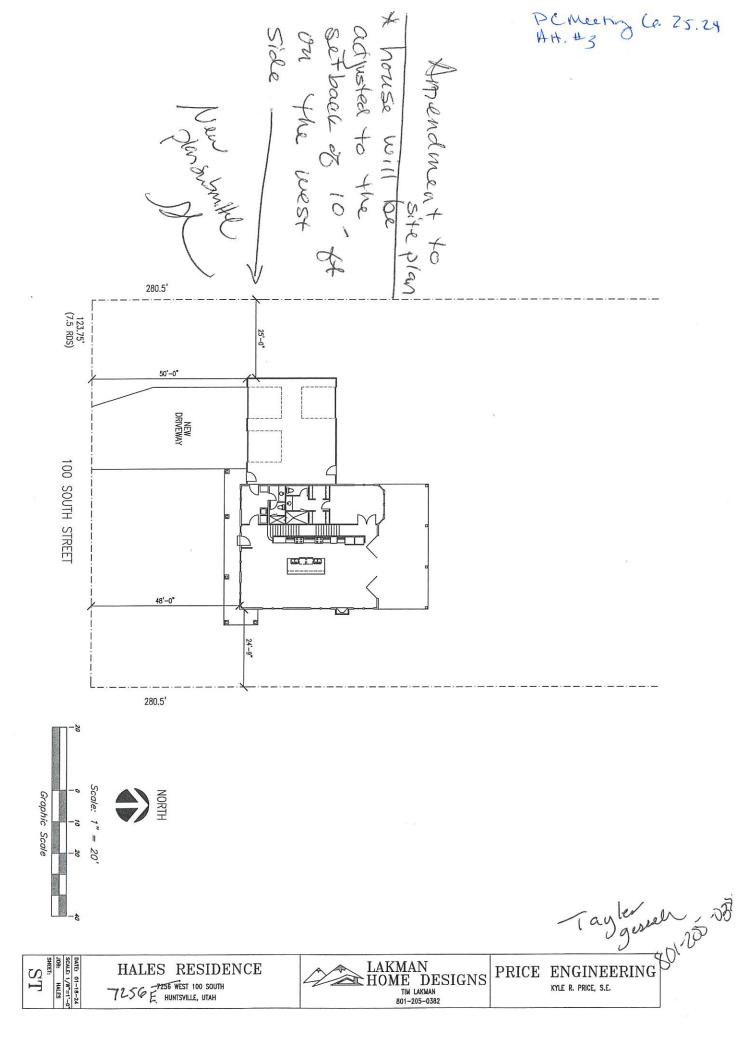
2024-024

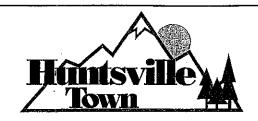
LAND USE PERMIT

Huntsville Town Building Inspection 7309 E. 200 S.

P.O. Box 267, Huntsville, UT 84317 (801) 745-3420

Tax ID# _ 240 230004 Address of Structure 469 So 7500 East Name & Address of Owner/Owners Scanson Much home The above described Site Plan has been reviewed for setback compliance by the Huntsville Town Planning Commission on: $\frac{(c/25/3024)}{}$ Set Backs Approved: Yes _____ No Any special stipulations and conditions of the Site Plan Review: required - 35 feet on the building Huntsville Town Residential Zone Setbacks Neighbor or easement boundary 2) Alleyway 1 1 mln. Accessory Building 1_{10' min} Accessory Building Huntsville Planning Commission Chairman 33' or 49.5' Residence or Main Building 10' min. 10' min Property Owner Signature Neighbor or Basement Boundary "By signing this form, the applicant agrees that they understand that the 30' min. Clear 20' Huntsville Town R-1 zone, which their lot is zoned, only allows for one Corner single family dwelling on the lot. The applicant also agrees that they Zone Lot boundary understand that if any changes to their site plan are made after the Land Use Permit is issued, that those changes must be approved by 33' or 49.5 the Planning Commission." • Minimum lot size = 0.75 acre (32,670 sq. ft.) · Minimum width = 130 feet (120 feet if bounded by an alleyway





Huntsville Town Building Inspection 7309 E. 200 S. P.O. Box 267, Huntsville, UT 84317

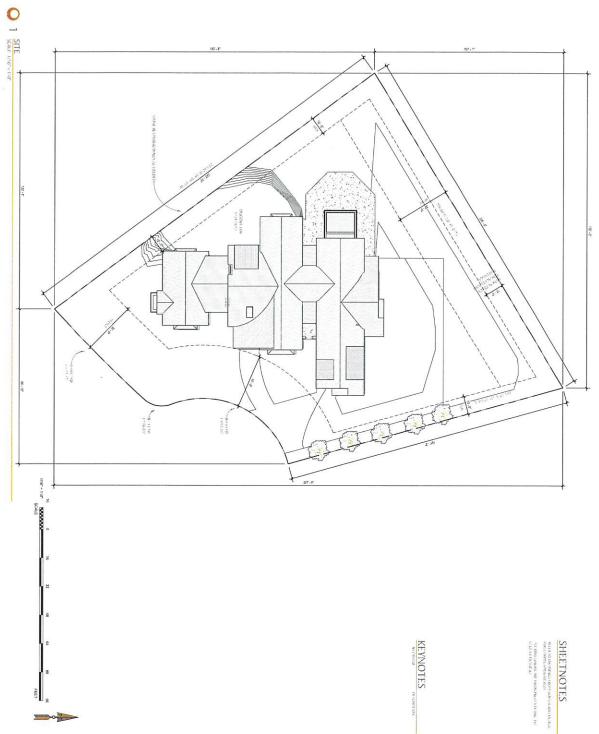
(801) 745-3420
Tax ID# 240150017
Address of Structure 7256 E 100 South
Address of Structure 7256 E 100 South Name & Address of Owner/Owners Roy + Wancy Hales
The above described Site Plan has been reviewed for setback compliance by the Huntsville Town Planning Commission on: (e \(\sigma 5 \sigma 6 \sigma 4 \)
Set Backs Approved: Yes No
House will be adjusted to the 10 ft setback on the
West Side. Any special stipulations and conditions of the Site Plan Review:
Cannot exceed 35 feet of height for
Huntsville Town Residential Zone Setbacks
1) Neighbor or easement boundary OR 2) Alleyway 10' min. Accessory Building 10' min. 10' min. 30' min.
Huntsville Planning Commission Chairman
Residence or Main Building 10' min. Residence or Main Building
Property Owner Signature Neighbor or Basement Boundary

"By signing this form, the applicant agrees that they understand that the Huntsville Town R-1 zone, which their lot is zoned, only allows for one single family dwelling on the lot. The applicant also agrees that they understand that if any changes to their site plan are made after the Land Use Permit is issued, that those changes must be approved by the Planning Commission."

- Minimum lot size = 0.75 acre (32,670 sq. ft.)
- Minimum width = 130 feet (120 feet if bounded by an alleyway

33' or 49.5' 30° min. Clear Corner Lot boundary 33' or 49.5' Center of road right-of-way Pavement

The Meeting (e. 25.24)
HH. #4



LARSEN, MICHELLE & DAVID

335 N 6700 E Huntsville, UT

LARSEN RESIDENCE



335 N 6700 E Huntsville, UT

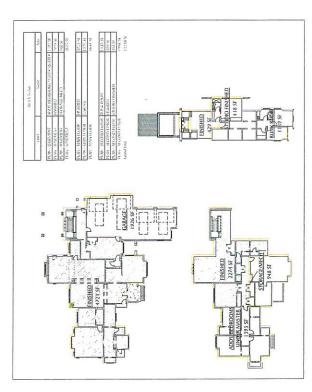
LARSEN RESIDENCE

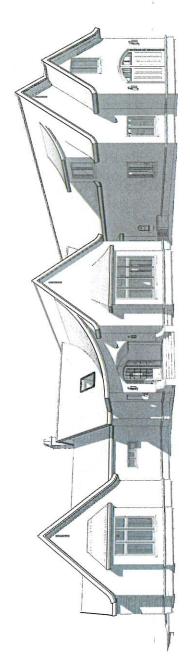
LARSEN, DAVID & MICHELLE

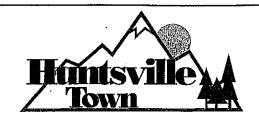


PROJECT SHEET INDEX

SHEET NAME	COVER SHEET	PLAN - SITE	MAIN FLOOR PLAN + WINDOW/DOOR SCHEDLILE	BASEMENT PLAN + WINDOW/DOOR SCHEDULE	SECOND FLOOR PLAN + WINDOW/DOOR SCHEDULE	REFLECTED CEILING PLAN - MAIN PHASE I	REFLECTED CEILING PLAN - BASEMENT	PLAN - ROOF	PLAN - FOUNDATION	ELEVATIONS - BUILDING PHASE I	CLEVATIONS - BUILDING PILASE I	FLOORING PLAN	PLAN - FURNITURE PLAN	THE ELEVATIONS	TILE ELEVATIONS	DOOR AND WINDOW ELEVATIONS	FOUNDATION PLAN	FIRST FLOOR FRAMING PLAN	SECOND FLOOR FRAMING PLAN	ROOF FRAMING PLAN	STRUCTURAL DETAILS	STRUCTURAL DETAILS	STRUCTURAL NOTES AND SCHEDULES	STRUCTURAL NOTES AND SCHEDULES	
 NUMBER	G001	1017	A102	A103	A104	A105	A106	A107	A108	A201	A202	A501	A502	A601	A602	A603	SI	52	53	54	SDI	SD2	SD3	SDH	







Huntsville Town Building Inspection 7309 E. 200 S. PO Roy 267 Huntsville IIT 84317

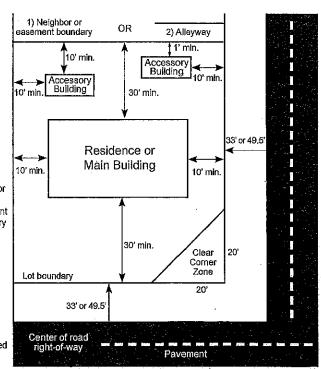
(801) 745 2420
Tax ID# 201850002 (801) 745-3420
Address of Structure 335 N. 6700 E Huntsville
Name & Address of Owner/Owners Dave + Michelle Larsen
The above described Site Plan has been reviewed for setback compliance by the Huntsville Town Planning Commission on: Lefas and Lefas are the Huntsville Town
Set Backs Approved: Yes No
No concrete foundation in the set back
Any special stipulations and conditions of the Site Plan Review:
Height restricted to 35 feet for structure
Huntsville Town Residential Zone Setbacks
1) Neighbor or easement boundary OR 2) Alleyway 10' min. Accessory Accessory Building 10' min.
Huntsville Planning Commission Chairman

Property Owner Signature

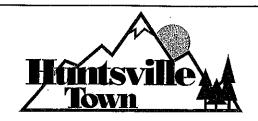
Neighbor ОГ Basement Boundary

"By signing this form, the applicant agrees that they understand that the Huntsville Town R-1 zone, which their lot is zoned, only allows for one single family dwelling on the lot. The applicant also agrees that they understand that if any changes to their site plan are made after the Land Use Permit is issued, that those changes must be approved by the Planning Commission."

- Minimum lot size = 0.75 acre (32,670 sq. ft.)
- Minimum width = 130 feet (120 feet if bounded by an alleyway



PCMeeting 6.25.24 Att. #5 HUNTSWILLE Alley CUPPENT SET BACK 31 TOTAL Building SIZE CURRENT SETBACK CURRENT Additon UICKY MAN 24 X 35 EXTENT TO 351 Rod Layton 1562 E 400 South Parcel # 240100007



Huntsville Town Building Inspection 7309 E. 200 S. P.O. Box 267, Huntsville, UT 84317

(801) 745-3420 Tax ID# 240100007 Address of Structure 7562 E 400 South Huntsville

Name & Address of Owner/Owners Rod Layton - Chicken Coop Shop The above described Site Plan has been reviewed for setback compliance by the Huntsville Town Planning Commission on: 6/25/3004 Set Backs Approved: Yes _____ Any special stipulations and conditions of the Site Plan Review: No entargement to the north. New building should Sollow the existing foundation Huntsville Town Residential Zone Setbacks Slab along the north easement boundary OR 2) Alleyway · 11 min. 10' min. Accessory Building 10' min. Bullding Huntsville Planning Commission Chairman 33' or 49.5' Residence or Main Building 10' min 10' min. Property Owner Signature Neighbor Basement Boundary "By signing this form, the applicant agrees that they understand that the

Huntsville Town R-1 zone, which their lot is zoned, only allows for one single family dwelling on the lot. The applicant also agrees that they understand that if any changes to their site plan are made after the Land Use Permit is issued, that those changes must be approved by the Planning Commission."

- Minimum lot size = 0.76 acre (32,670 sq. ft.)
- Minimum width = 130 feet (120 feet if bounded by an alleyway

